

# Scholarship Guide

## 2025/2026



## **Application procedure for the 2025/2026 academic year**

All applications for financial support in the 2025/2026 academic year are to be submitted exclusively online via the USOSweb system.

1. **Attention!!!** - in the academic year 2025/2026 **applications for social scholarship and increased social scholarship** must now be submitted exclusively online via the USOSweb system.
  
2. Applications for **scholarship for persons with disability, Rector's scholarship** and **social benefit** continue to be submitted via USOSweb – with no requirement to provide the documents to the Dean's office in person.

**Appeals against the decision of the Faculty Scholarship Committee regarding the refusal of financial aid must be submitted in hard copy, in accordance with current procedure  
(attachment nr 4)**

link: <https://www.bss.pw.edu.pl/Stypendia/Stypendia-z-Funduszu-Stypendialnego>

## Dear Students!

Once again, we present the *Scholarship Guide* to you, developed specifically with your needs in mind to facilitate the application process for financial aid at the Warsaw University of Technology.

The purpose of this *guide* is to familiarize you with the procedures for seeking financial assistance and scholarships at WUT. It outlines the key provisions and regulations governing the entire scholarship process, as set forth in the Regulations on Benefits for Students of the Warsaw University of Technology, the Law on Higher Education, and other legal acts regulating student benefits.

We trust that the information provided in the *guide* will allow you to navigate the current regulations efficiently – particularly regarding applications for the **social scholarship and the increased social scholarship submitted via the USOSweb system for the 2025/2026 academic year**. Furthermore, we believe this guide will assist in the prompt and accurate submission of applications for the Rector's scholarship, the scholarship for the persons with disability, and social benefit, in full compliance with the established procedures.

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## 1. Scholarship campaign schedule 2025/2026



September 17 – October 1 2025/2026	Within 2 weeks prior to the start of the academic year, the Dean in agreement with the relevant body of the SSPW, shall issue a formal decision announcing the division of students into groups for the awarding of the points ( <u>applies to the Rector's scholarship for academic excellence</u> ).
<b>Winter semester scholarship campaign 2025/2026</b>	
October 1-15 2025	Within 2 weeks of the start of the academic year or the start of the semester for students who began studying in the summer semester – Submissions of the application for the scholarship <b>for the persons with disabilities, social scholarship, increased social scholarship and social benefit</b> .
<b>Submission of Rector's scholarship applications via USOSweb</b> <b>I stage:</b> <i>Verification of the weighed grade average in the USOSweb system</i>	
October 6-12 2025	Students are required to check and verify their weighed grade average in the USOSweb system. In case of missing or incorrectly calculated weighed grade average students must submit a request for verification and recalculation in the USOSweb system within a specified deadline.
<b>II stage:</b> <i>Submission of Rector's Scholarship applications in the USOSweb system</i>	
October 16-22 2025	<b>Submission of Rector's scholarship applications</b> in the USOSweb system.
Within 4 weeks of the start of the 2025/2026 academic year	Announcement of a decision about the benefit amounts for WUT students including: Rector's scholarship, scholarships for high school graduates, scholarship for the persons with disabilities, the amount of the social scholarship according to the income per family member and amount of the increased social scholarship.
<b>III stage:</b> <i>Submission of applications for the correction of points awarded for achievements via USOSweb.</i>	
November 5-14 2025	<b>Submission of applications for correction of points awarded</b> for <u>science, sports or artistic achievements</u> on request made by students in the USOSweb system in case of obvious mistakes.
<b>IV stage:</b> <i>Issuance of decisions</i>	
After November 14 2025	Administrative decision issued via USOSweb system about either granting or refusal of the Rector's scholarship.

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<b>Scholarship campaign in the summer semester 2025/2026</b>	
<b>Submission of applications for the Rector's scholarship in the USOSweb system</b> <b>I stage:</b> Verification of the weighed grade average in the ranking inside the USOSweb system	
March 2-8 2026	<b>Checking and verifying</b> the weighted grade average by the student within the USOSweb system (submission of a request) in the event of a missing or incorrectly calculated average. (This applies to students who commenced their studies in the summer semester – Section 2, Paragraph 12 Regulations on benefits for students of WUT for the 2025/2026 academic year).
<b>II stage: Submission of Rector's scholarship applications</b>	
March 12-18 2026	<b>Submission of scholarship applications</b> (This applies to students who commenced their studies in the summer semester – Section 2, Paragraph 12 of the Regulations on Benefits for Students of WUT for the 2025/2026 academic year).
<b>III stage: Submission of applications for the correction of points for achievements via USOSweb</b>	
March 30 – April 3 2026	<b>Submission of requests for the correction of points awarded</b> for scientific, sporting, or artistic achievements upon the student's application in cases of obvious clerical errors.
<b>IV stage: Issuance of decisions</b>	
After April 4 2026	Administrative decisions regarding the granting or refusal of the Rector's scholarship will be issued via the USOSweb system.

Appeals against the decision may be submitted to the Scholarship Appeals Committee, via the Faculty Scholarship Committee, within **2 weeks** of the date of receipt of the decision.

#### **Detailed information about scholarship campaigns can be found at:**

- 1) Chancellor's Office page  
link: <https://www.bss.pw.edu.pl/Stypendia/Stypendia-z-Funduszu-Stypendialnego>

#### **All available information channels such as:**

- 2) in the display cases located in the immediate vicinity of the Dean's Offices,
- 3) on the Faculties' websites,
- 4) in the student Forum teams on the MS Teams platform,
- 5) in the Dean's Office announcements on the MS Teams platform.

Please be reminded that in the 2025/2026 academic year, for the first time at all faculties of the Warsaw University of Technology, **applications for the social scholarship and the increased social scholarship must be submitted exclusively via the USOSweb system.**

The Regulations on Benefits for Students for the 2025/2026 academic year are available on the WUT BIP website - <https://bip.pw.edu.pl/Wewnetrzne-akty-prawne/Dokumenty-Rektora-PW/Zarzadzenia-Rektora/2025/Zarzadzenie-nr-66-2025-Rektora-Politechniki-Warszawskiej-z-dnia-10-wrzesnia-2025-r>

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## 2. Types of financial aid for WUT students 2025/2026

A student of WUT can apply for the following types of financial aid:

- **Social scholarship** - may be awarded to a student whose monthly net income per family member does not exceed PLN 1,908.90 (effective from October 1, 2025);
  - **Increased social scholarship** – may be awarded to a student receiving the social scholarship who resides in a student dormitory or a facility other than a dormitory, if daily commuting from their permanent place of residence (i.e., a town located outside Warsaw) to the University would make studying impossible or significantly difficult. To this end, a document confirming this fact must be submitted.
  - **Financial independence** – income greater or equal to **1 696,80 PLN**
- **Scholarship for persons with disabilities** - may be awarded to a student holding a valid certificate of disability or a certificate of the degree of disability. The amount depends on the degree of disability (severe, moderate, mild) and is awarded in 3 categories (I, II, and III).
- **Rector's Scholarship** – awarded on a competitive basis. The Rector's Scholarship may be awarded to a student who has achieved distinguishing academic results, scientific or artistic achievements, or sporting achievements in competition at least at the national level. **Failure to apply for the Rector's Scholarship within the specified deadlines results in the loss of the opportunity to participate in the competition (conditions and procedure for awarding the Rector's Scholarship are described in Section 22 of the Benefits Regulations);**
  - **Academic results** - applies to a student who obtained a grade average of not less than 4.00 in the previous year of study (during the two previous semesters), calculated to 2 decimal places, being the weighted average of the total grades from all subjects with weights proportional to the number of points assigned to them; **In the case of students commencing second-cycle studies**, the weighted average is calculated based on grades obtained during the last two semesters of first-cycle studies, excluding grades from the diploma thesis and the diploma examination. In the case of students in the second semester of second-cycle studies commenced in the summer semester, the weighted average is calculated based on grades obtained during the first semester of second-cycle studies and the last semester of first-cycle studies, excluding grades from the diploma thesis and the diploma examination;
  - **Recent high school graduates** - a student admitted to the first year of studies in the year of passing the matura exam receives the Rector's scholarship if they are a laureate of an international olympiad, a laureate or finalist of a subject olympiad, or a medalist of at least a sports competition for the title of Champion of Poland.

- **Social Benefit** - may be awarded to a student who finds themselves temporarily in a difficult life situation. A difficult life situation is understood as the occurrence of events independent of the student that negatively affect their **material situation**, making studying difficult.

A student is eligible to receive financial aid benefits for **a total period of no longer than 12 semesters of study**, regardless of the period during which the benefits were actually collected by the student, provided that within this timeframe, benefits are granted for:

- 1) **first-cycle degree programme- for no longer than 9 semesters;**
- 2) **second-cycle degree programme- for no longer than 7 semesters.**

In the case of the scholarship for persons with disabilities, if the student's disability arose during the course of studies or after obtaining a professional title, the student may receive the benefit for an additional period of 12 semesters; excluding the 2-semester extension of the period for which benefits are normally due.

Detailed descriptions, eligibility criteria for scholarships, and instructions for submitting applications via the USOSweb system can be found in the relevant chapters of this *guide*.

In the 2025/2026 academic year, **applications for the social scholarship and the increased social scholarship** must be submitted exclusively electronically via the USOSweb system. Therefore, an additional "step-by-step" tutorial has been prepared to demonstrate how to correctly complete the maintenance grant application in USOSweb.



### 3. Social scholarship and increased social scholarship

#### a. Eligibility criteria for the scholarship

**The social scholarship** may be awarded to any WUT student who is in a difficult financial situation, regardless of age, mode, or field of study. However, they must demonstrate that the monthly income per family member does not exceed a specific amount, i.e., 1,908.90 PLN net.

A student may receive an **increased social scholarship** in particularly justified cases that affect their situation while receiving the scholarship, **specifically**:

- due to residing in a Warsaw University of Technology dormitory;
- in a dormitory of another university, provided that an appropriate certificate is presented;
- in another facility, provided that a lease agreement is presented;
- in a facility other than a dormitory if commuting from the permanent place of residence would prevent or significantly hinder studying, and the monthly income per person in the family does not exceed a specific amount, i.e., **823** PLN net;
- in the case of a chronically ill student, as well as an illness or disability of a family member or other difficult life circumstances affecting the student's financial situation.

#### b. Application deadline and scholarship period

An application for a social scholarship can be submitted at **any time** during the academic year. It will be granted from the following month, with the exception of the **Winter Scholarship Campaign 25Z in October**, which allows for receiving the scholarship from the first month of the semester. In the 2025/2026 academic year, the deadline for submitting applications under **the Winter Scholarship Campaign in the winter semester 25Z is from October 1 to 15, 2025, while in the Summer Scholarship Campaign in the summer semester 26L – from March 8 to 14, 2026.**

The social scholarship in the current academic year is granted for a period of 10 months or for a period of 5 months, if the last year of study lasts one semester. If the application is submitted outside the Scholarship Campaign, the scholarship will be paid from the beginning of next month after the application is submitted.

The social scholarship in an increased amount is granted for the same period as in the case of the social scholarship.







**Important!!** – Material aid benefits are paid exclusively to a bank account, Student, do not forget to provide a current account number in the application.

### c. Household – Applicant’s family



Determining the family composition for the purpose of applying for financial assistance benefits:





Persons in the student's family whose income is included in the application for a social scholarship:

1. Student 
2. Student's spouse 
3. Parents, legal guardians, or actual guardians of the student 
4. Children dependent on the persons listed above:
  - a. underaged 
  - b. adults, but studying up to the age of 26; children pursuing education up to the age of 26, and if the 26th birthday falls in the last semester of the year of study – until its completion 
  - c. children with disabilities regardless of age 

### d. Financially independent student

A student is considered **financially independent** if they meet one of the following conditions and their monthly income is up to **1,696.80 PLN net**.

Their application may be considered outside the family composition if they do not share a household with any parent or guardian and **meet one of the following**:

- **does not share a household** with any of the parents, legal or actual guardians, confirms this fact in a submitted statement, **and** meets one of the following criteria:
  - has **reached the age of 26**;
  - is **married** 
  - has **dependent children** (minors, children **pursuing education** up to the age of 26—and if the 26th birthday falls in the last year of study, until its **completion**—as well as children with disabilities regardless of age); 
  - reached adulthood while in **foster care**;
  - has a **steady source of income** and their average monthly income in the previous tax year (2024) and in the current year (2025) in the months preceding the month of submitting the statement is greater than or equal to 40% of the **minimum wage** established as of January 1 of the year preceding the academic year for which the **social scholarship** is granted.   




## e. Required documents

For **all** adult family members:

- **Tax Office certificates** (not to be confused with PIT) on the amount of income earned by family members in the calendar year preceding the current academic year, if the income is subject to personal income tax under the rules set out in Art. 27, 30b, 30c, 30e, and 30f of the Act of 26 July 1991 on Personal Income Tax, containing information on the amount of income, the amount of social insurance contributions deducted from income, and the amount of tax due;
- **Statements** of family members on the amount of **untaxed income** earned in the year preceding the current academic year; the template of the statement is specified in [Annex No. 1](#);
- **Statement** of family members on the amount of the health insurance contribution or a **Social Insurance Institution (ZUS) certificate**; the template of the statement is specified in [Annex No. 2](#)
- Persons **up to 26 years of age** should present a certificate of untaxed revenue.

In the event of receiving a certificate from the Tax Office stating a lack of earned income in the year preceding the current academic year:

- **Zero income statement**; the template of the statement is specified in [Annex No. 3](#).

### **Lump-sum income**

In the case of family members who settle accounts based on the provisions on lump-sum income tax on certain revenues earned by natural persons, a certificate from the Tax Office is required containing information on:

- the form of tax paid,
- the amount of revenue,
- the tax rate,
- amount of tax paid


On July 30, 2025, in the [Official Gazette of the Republic of Poland "Monitor Polski"](#), under item 709, an announcement of the Minister of Family, Labour and Social Policy of July 23, 2024, was published regarding the amount of income for 2024 from activities subject to taxation based on the provisions on lump-sum income tax on certain revenues earned by natural persons.

Link: <https://san.edu.pl/f/monitor-polski-2025.pdf>

In the case of siblings:

- An abbreviated copy of the birth certificate or a certificate from the school/university; and if the sibling is between ages 18 and 26 – a certificate from the school or university.



Agricultural farm: 

- Certificates from the municipal office or a tax notice on the size of the agricultural farm (**According to the announcement of the President of the Statistics Poland of September 22, 2025, the average income from work on individual agricultural farms from 1 conversion ha amounted to 5,429 PLN in 2024 (this is annual income)**). This income is taken into account when determining the monthly income per person in the family of a student applying for a **social scholarship**.
- Lease agreements, sublease agreements, and others.

Other:

- A copy of the court judgment awarding alimony, postal orders or transfers documenting the actual amount of alimony received, or a bailiff's certificate on the total or partial ineffectiveness of alimony enforcement;
- A certificate on the amount of the fee for the stay of a family member in an institution providing 24-hour care;
- A document confirming lost income
- A document or statement specifying the amount of gained income;
- A copy of the parents' death certificates;
- A copy of a final and binding court judgment decreeing a divorce or separation, or a copy of the death certificate of a spouse or parent of the child, in the case of a single parent raising a child;
- opinion of a social welfare unit responsible for determining the income and property situation of persons and families; a certificate of income earned abroad;
- A certificate from the social welfare center on the income and property situation of the student and their family, in the case of a student whose monthly income per person in the family does not exceed the amount specified in Art. 8 sec. 1 item 2 of the Act of 12 March 2004 on Social Assistance – **823 PLN**;
- Other documents depending on the financial and family situation of the student.

#### f. Social welfare center certificate

The obligation to submit a **certificate from a social welfare center** results from the Law on Higher Education and Science.

In the case of a student whose monthly income per person in the family does not exceed **823 PLN**, a certificate is required in accordance with Art. 88 sec. 5 of **the Law on Higher Education** from the **social welfare center** competent for the student regarding the income and property situation of themselves and their family.

There is no official template for such a certificate. It may include the source and amount of income, the family's property status, and granted benefits. It is up to the **Faculty**

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**Scholarship Committee** to assess whether the issued certificate is sufficient to evaluate the income and property situation of the student and their family.

In the event of a refusal to issue a certificate by the **social welfare center** (including not appearing in the center's records), insufficient information on the certificate, or other reasons, the student is called to provide explanations as to why they could not provide the certificate from the **MOPS** (Municipal Social Welfare Center) and to document the family's source of support.


**IMPORTANT! MOPS units are not required to issue a certificate if the student does not use MOPS services, even if they would like to obtain such a certificate (Art. 88 sec. 5 of the Law on Higher Education and Science from the social welfare center competent for the student).**



### g. Types of income

#### ▪ **Lost income**

If income existed in 2024 or 2025 and does not exist at present – it was **lost** in 2024 or after 2025, which must be documented. Consequently, the amount of this income earned in 2025 is not taken into account when calculating the monthly income of a given person. However, not every income, even if it has ceased to occur for a given person, can be reported as "lost income". It is important what kind of income it was, from what source, and on what basis it was earned. **Loss of income** may be caused by:

- obtaining the right to **parental leave**; 
- loss of **unemployment benefit** or scholarship for the unemployed;
- loss of employment or **other gainful work**;
- loss of pre-retirement benefit or pre-retirement allowance, **teacher's compensation benefit**, as well as retirement or disability pension, survivor's pension, **social pension**, or parental supplementary benefit referred to in the Act of 31 January 2019 on parental supplementary benefit (Journal of Laws of 2022, item 1051); or a cash benefit granted under the rules set out in the Act of 8 February 2023 on the cash benefit entitled to family members of officers or professional soldiers whose death occurred in connection with service or taking actions outside of service to save human life or health or property (Journal of Laws of 2023, item 658);
- deregistration of **non-agricultural economic activity** or suspension of its performance;
- loss of sickness benefit, **rehabilitation benefit**, or maternity benefit entitled after the loss of employment or other gainful work;
- loss of court-ordered **alimony benefits** in connection with the death of the person obliged to pay these benefits;
- loss of **parental benefit**;
- loss of **maternity benefit**;

- loss of doctoral scholarship;



- **Gained income**

We speak of **gained income** in two cases:

- **obtaining in 2024** (means that the income appeared during 2024 and was not earned for the whole year, e.g., an employment contract was concluded from March 1, 2024, which results in the income amount being divided by 10 months and not by 12 months);
- **obtaining after 2025** (means the appearance in 2025 of a new source of income (a new contract) that did not exist in 2024).

**Gaining income** may be caused exclusively by:

- completion of parental leave;
- obtaining unemployment benefit or scholarship for the unemployed
- obtaining employment or other gainful work;
- obtaining pre-retirement benefit or pre-retirement allowance, teacher's compensation benefit, as well as retirement or disability pension, survivor's pension, social pension, or parental supplementary benefit referred to in the Act of 31 January 2019 on parental supplementary benefit; or a cash benefit granted under the rules set out in the Act of 8 February 2023 on the cash benefit entitled to family members of officers or professional soldiers whose death occurred in connection with service or taking actions outside of service to save human life or health or property;
- starting non-agricultural economic activity or resuming its performance;
- obtaining sickness benefit, **rehabilitation benefit**, or maternity benefit entitled after the loss of employment or other gainful work;
- obtaining parental benefit;
- obtaining maternity benefit;
- obtaining doctoral scholarship.
- unemployment benefit or scholarship for the unemployed.

## h. Instructions for filling out the social scholarship application

An additional "step-by-step" instruction has been prepared for filling out the application for a social scholarship and a social scholarship in an increased amount in the USOSweb system.

**Link:** <https://acrobat.adobe.com/id/urn:aaid:sc:EU:8ba41b9f-f543-4d59-951a-3bdacf0feeed>

## 4. Scholarship for students with disabilities



### a. Conditions for granting the scholarship


A scholarship for students with disabilities may be awarded to a student who holds a certificate of disability, a certificate of degree of disability, or a certificate referred to in Article 5 and Article 62 of the Act of 27 August 1997 on vocational and social rehabilitation and employment of persons with disabilities (Journal of Laws 2025, item 913, as amended).

### b. Application deadline and period of receiving the scholarship

An application for a scholarship for students with disabilities may be submitted at any time during the academic year. It will be granted from the following month – similarly to the social scholarship – with the exception of the Scholarship Campaign at the beginning of October, which enables receiving the scholarship from the first month of the academic year. **In the academic year 2025/2026, the application deadlines within the Scholarship Campaign are as follows: during the Winter Campaign 25Z from 1 to 15 October 2025, and during the Summer Campaign 26L from 8 to 14 March 2026.**

The scholarship for students with disabilities is granted from the beginning of the academic year for a period of ten months or for five months if the final year of studies lasts one semester. If the disability certificate was issued for a fixed period, the scholarship is paid until the end of the month in which the certificate expires. To extend the period of receiving the scholarship, a new certificate must be submitted within 3 months from that date.

### c. Required documents

The application is submitted via the USOSweb system. The disability certificate or an equivalent certificate confirming the degree of disability must be attached to the application. 

## 5. Rector's scholarship for the best students for academic results, scientific, sports and artistic achievements - electronic form in the USOSweb system



### a. Conditions for granting the scholarship

The Rector's scholarship is awarded to only 8% of the best students in a given field of study.

The Rector's scholarship may be granted to a student who has achieved outstanding academic results, scientific or artistic achievements, or sports achievements at least at the national level.



For each achievement, i.e. academic results, scientific achievements, artistic achievements and sports achievements, a student may receive from 0 to 10 points in accordance with the tables included in Chapter VII of the Student Benefits Regulations.

### b. Application deadline and period of receiving the scholarship

An application for the Rector's scholarship must be submitted during the Scholarship Campaign, i.e. in the Winter Scholarship Campaign 25Z from 16 to 22 October 2025, and in the Summer Scholarship Campaign 26L from 12 to 18 March 2026.

In the case of the Rector's scholarship, it is not possible to submit an application after the deadline (**no reinstatement of the deadline**). The Rector's scholarship is awarded through a competitive procedure, i.e. failure to submit the application on time results in losing the opportunity to participate in the competition. Therefore, if achievements have been obtained, their confirmation must be submitted, as otherwise it will not be possible to assess an incomplete application. Only in the case of formal deficiencies is the student asked to supplement the missing documents.

The Rector's scholarship may be granted for a period of 5 months (one semester) or for 10 months (the academic year). The Dean of the Faculty, in agreement with the relevant faculty student government body of the Warsaw University of Technology, by way of a decision divides students into groups when awarding points for academic results and determines the period for which the Rector's scholarship is granted in the academic year 2025/2026.

### c. Required documents

If in the previous year the student studied at another faculty, they must submit an application in the USOSweb system for verification and recalculation or addition of the weighted grade average in the ranking for the Rector's scholarship **between 6 and 12 October 2025**. The student is obliged to check and verify in the USOSweb system the weighted grade average in the ranking for academic results. If the weighted average is missing in the ranking for academic results or is incorrect, the student must submit an appropriate application in the USOSweb system for verification and recalculation or addition of the weighted grade average in the ranking for the Rector's scholarship in accordance with **§22(7) of the Student Benefits Regulations for the academic year 2025/2026**.

- The application must include confirmation of the weighted grade average obtained in the previous year, calculated in accordance with the rules **(§21(3)(4) of the Student Benefits Regulations for the academic year 2024/2025)**;
- In the case of scientific achievements, the documents listed in **§25** must be attached; for sports achievements – in accordance with **§26**; and for artistic achievements – in accordance with **§27** of the Student Benefits Regulations, depending on the declared achievement, in PDF format.

**- From 5 to 14 November 2025 – submission of applications for correction of the number of points awarded for scientific, sports or artistic achievements at the student's request in the USOSweb system in the case of obvious mistakes.**

**- From 30 March to 3 April 2026 – submission of applications for correction of the number of points awarded for scientific, sports or artistic achievements at the student's request submitted in the USOSweb system in the case of obvious mistakes.**

**NOTE! Awards for the best diploma thesis are not included in scientific achievements!**

- In the case of high sports results or artistic achievements at the **Polish Championships or competitions of international rank**, a **personal certificate** (including name, date and place of the event, discipline (for sports competitions) and the place achieved) issued by the appropriate sports association (list of sports associations) is required. For the **Academic Polish Championships – a competition report is required, whereas in the case of Academic competitions of international rank – a certificate from the organizer confirming participation in the sports or artistic** event including the name, date and place of the event, discipline (for sports competitions) and the place achieved – confirmed by **the appropriate University AZS**. Documents must be attached in PDF format.

## 6. Rector's Scholarship for This Year's High School Graduates – electronic form in the USOSweb system

### a. Conditions for granting the scholarship

The Rector's scholarship may be awarded to a first-year first-cycle student who began their studies in the year of taking the secondary school leaving examination and who obtained the title of laureate of an international olympiad, laureate or finalist of a subject olympiad, or a medal in at least national-level sports competition with the title of Polish Champion.

### b. Application deadline and period of receiving the scholarship

An application for the Rector's scholarship must be submitted during the Winter Scholarship Campaign, i.e. from **16 to 22 October 2025**.

The scholarship is granted for a period of **10 months**.

### c. Required documents

For students of all faculties, the application must be submitted via the USOSweb system. The application must include a certificate confirming the title of finalist/laureate or a certificate from the relevant sports association, as well as the secondary school leaving certificate.



## 7. Rector's scholarship in the USOSweb system

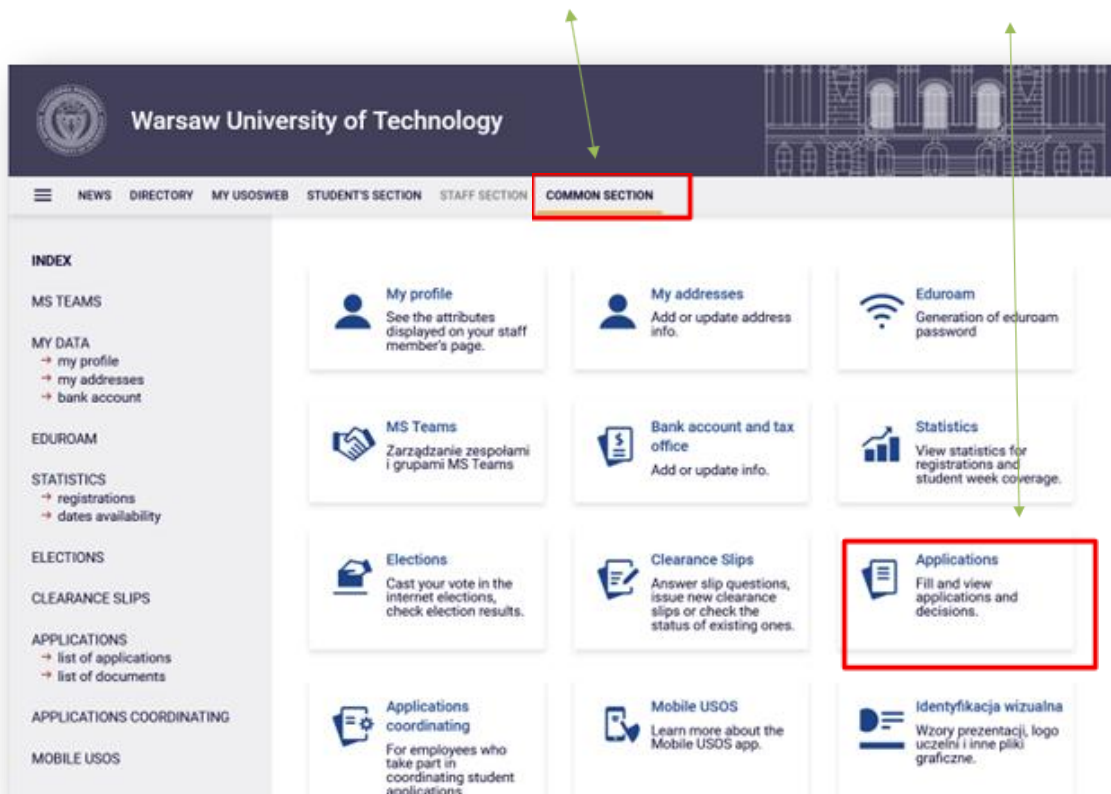
### a. Filling in the application for the Rector's scholarship in the USOSweb system

Students from all faculties of the Warsaw University of Technology can apply for the Rector's scholarship in the USOSweb system.

### b. Where and how to submit the application?

**Step one** - log in to the USOSweb system.

On the USOSweb website, go to the "Common Section" tab, then select "Applications".



Next, the applications to be filled in will appear on the screen, Select “Rector’s scholarship for students”.

	Rector's scholarship for students - 2024/2025	closed 2024-10-16 00:00 - 2024-10-22 23:59	The Faculty of Electronics and Information Technology	Academic Year 2024/2025	details → fill in →
--	---	---	---	----------------------------	------------------------

(example photo – we are focusing on the current academic year)

**Page 0** – here you should fill in the details if, before starting your studies at the WUT, you studied at another university. If all the details are correct, tick „I hereby confirm that the data given are true, accurate and complete.” and continue.

**Page 0**  
go to the details of your application →

**i** Your eligibility for the scholarship needs to be verified. Check if the information about your studies presented below is complete and accurate, and if not add missing data about programmes you ever studied (in Poland or abroad).

**Program of study at the University (data from the USOS):**

No.	Program of study	Level	Status	Start date of studies	Date of acceptance or resumption	Completion/removal from the register date
1	Computer Science, full-time studies first cycle programme	first cycle programme	In progress	2022-10-01	2022-10-01	

**i** The date of graduation is the date of submission of the diploma exam, in the case of studies in medicine, medicine and dentistry and veterinary medicine - the date of submission of the last exam required for the study program, and in the case of studies in pharmacy and physiotherapy - date of passing the last required internship program (ustawa – Prawo o szkolnictwie wyższym: art. 167 ust. 2).

**Provide information about other programs of study in progress or completed (in Poland and abroad)**

Higher education institution    Program of study    Status

add

I hereby confirm that the data given are true, accurate and complete.

**Page 1** - Select the current programme of study that applies to you.

The screenshot shows a web application interface. At the top, it says "Page 1" and "go to the details of your application →". Below this are four buttons: "BACK", "CHECK", "SAVE", and "NEXT". A blue information icon is followed by a message box that says "Your permissions will be checked on this screen". Below that, a text box reads "Below there are your current programs of study. Check the one under which you would like to submit your application:". There is a single radio button selected next to the text "(103C-ISP-IN) Computer Science, full-time studies first cycle programme". At the bottom, there are four buttons: "BACK", "CHECK", "SAVE", and "NEXT".

***The application usually offers only one option for selecting a programme of study. If there are several options, you must select the current programme of study that you are pursuing and for which you wish to apply for a scholarship.***

**Page 2** - Check whether the personal data provided by the USOSweb system is consistent; if there are any gaps, they must be filled in.

**Page 2**  
go to the details of your application →

BACK TO THE BEGINNING BACK CHECK SAVE NEXT

 Below is your personal data from the USOS system. Verify their correctness - if they are out of date, report it to your student office. The updated data will appear in the USOSweb after migration.

**Personal data**

Address for correspondence	<input type="text"/>
Address of permanent residence	<input type="text"/>
E-mail address	<input type="text"/>
Mobile phone number	<input type="text"/>
Phone number	<input type="text"/>
Bank account number	<input type="text"/> <a href="#">change</a>

**Program of study data**

<b>You are applying under the following program of study</b> Podpisana wersja papierowa oświadczenia powinna być dostarczona do pracownika uczelni.	<b>Computer Science, full-time studies first cycle programme</b>
<b>Current stage of studies</b> If you are on a different year than indicated or you do not have an active stage, ask the Dean's office to settle the previous stage.	<b>sem. 6, Informatyka, Sztuczna Inteligencja, studia stacjonarne pierwszego stopnia (rok akademicki 2025/2026 - sem. zimowy)</b>

BACK TO THE BEGINNING BACK CHECK SAVE NEXT


***We recommend that you check several times to make sure that you have not made a mistake when entering your details, as if you do make a mistake, there is a risk that you will not receive the scholarship.***

### Page 3 – Rector’s scholarship (academic achievements)

Ekran 3

[przejdź do szczegółów wypełnianego wniosku](#)

[WRÓĆ NA POCZĄTEK](#) [WRÓĆ](#) [SPRAWDŹ](#) [ZAPISZ](#) [DALEJ](#)

 Możesz złożyć wniosek uwzględniający wszystkie wymienione niżej kryteria.

**Proszę o przyznanie stypendium na podstawie następujących kryteriów:**

<input type="checkbox"/>	osiągnięć artystycznych
<input checked="" type="checkbox"/>	osiągnięć naukowych
<input type="checkbox"/>	osiągnięć sportowych we współzawodnictwie co najmniej na poziomie krajowym
<input checked="" type="checkbox"/>	wyróżniania się w nauce

[WRÓĆ NA POCZĄTEK](#) [WRÓĆ](#) [SPRAWDŹ](#) [ZAPISZ](#) [DALEJ](#)

**Page 4** - Select the achievements you want to include in your application. If you select the achievement “excelling in studies”, a ranking with the calculated average grade for 2 semesters will appear on the screen.

Wniosek o stypendium rektora

Ekran 4

[przejdź do szczegółów wypełnianego wniosku](#)

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**Wybór rankingu**

 Wybierz ranking, który zostanie użyty jako podstawa do przyznania stypendium.

Ranking
<input type="radio"/> Średnia = <b>4.57</b> . 1140 - Wydział Mechatroniki - ranking ręczny do stypendium rektora (1140-2023Z-REKT-R)

[WRÓĆ NA POCZĄTEK](#) [WRÓĆ](#) [SPRAWDŹ](#) [ZAPISZ](#) [DALEJ](#)

## Next page - Sports, artistic and academic achievements – Catalogue

Prepare a scan in electronic format (PDF) confirming your achievement. Then upload the documents according to academic and artistic achievements and according to the catalogue.

Osiągnięcie	Punkty
<b>Katalog</b>	
Osiągnięcie	Punkty
N.KON.1 Miejsca I-III w konkursach naukowych o zasięgu międzynarodowym	10.00 + dodaj
N.KON.2 Miejsca I-III w konkursach naukowych o zasięgu krajowym	5.00 + dodaj
N.KONF.1 Czynny udział (tj. wygłoszenie referatu lub zaprezentowanie posteru) w konferencji naukowej o zasięgu międzynarodowym	5.00 + dodaj
N.KONF.2 Czynny udział w konferencji naukowej o zasięgu krajowym	3.00 + dodaj
N.KONF.3 Czynny udział w konferencji naukowej o zasięgu uczelnianym	1.00 + dodaj
N.PRZE.1 Przekład książki o charakterze naukowym	7.00 + dodaj
N.PRZE.2 Przekład rozdziału książki zamieszczony w recenzowanej książce o charakterze naukowym lub czasopiśmie naukowym	3.00 + dodaj
N.PRZE.3 Przekładu artykułu naukowego zamieszczonego w recenzowanej książce o charakterze naukowym lub czasopiśmie naukowym	3.00 + dodaj
N.PUB.1 Recenzowana książka o charakterze naukowym	10.00 + dodaj
N.PUB.2 Rozdział w recenzowanej książce o charakterze naukowym lub recenzowanej publikacji pokonferencyjnej	3.00 + dodaj
N.PUB.3 Artykuł naukowy w czasopiśmie naukowym znajdującym się na liście w Części A, Części B lub w Części C ujednoliconego i ostatniego ogłoszonego wykazu czasopism naukowych MNiSW	5.00 + dodaj
N.PUB.4 Artykuł naukowy w czasopiśmie o charakterze naukowym nie ujętym w Części A, Części B lub Części C ujednoliconego 30 i ostatniego ogłoszonego wykazu czasopism naukowych MNiSW	3.00 + dodaj

WRÓĆ NA POCZĄTEK WRÓĆ SPRAWDŹ ZAPISZ DALEJ

Academic achievements (example of scoring)

**Last page** – Statement – tick „I consent” in order to send documents via electronic means of communication in the USOSweb system. This will create an electronic application form.

## Wniosek o stypendium rektora

**Informacje uzupełniające**

[przejdź do szczegółów wypełnianego wniosku](#)

WRÓĆ NA POCZĄTEK
WRÓĆ
SPRAWDŹ
ZAPISZ
DALEJ

### Oświadczenia

Świadom odpowiedzialności za podanie nieprawdziwych danych, w tym odpowiedzialności dyscyplinarnej i zwrotu bezprawnie pobranych środków finansowych oświadczam, że wszystkie załączone dokumenty oraz dane w nich zawarte są kompletne i zgodne ze stanem faktycznym. Zgodnie z ustawą o ochronie danych osobowych z 29.08.1997 r. (Dz. U. 133 poz.883) wyrażam zgodę na przetwarzanie przez Uniwersytet danych osobowych zawartych we wniosku.

Wyrażam zgodę na doręczanie pism za pomocą środków komunikacji elektronicznej - USOSweb w postępowaniu wszczętym niniejszym wnioskiem. Jako adres elektroniczny wskazuję adres e-mail znajdujący się we wniosku o przyznanie stypendium.

WRÓĆ NA POCZĄTEK
WRÓĆ
SPRAWDŹ
ZAPISZ
DALEJ

Warszawa, 13.09.2023

J. \_\_\_\_\_ y (2 6)

program: **Mechatronika, studia stacjonarne pierwszego stopnia** email: 01. \_\_\_\_\_@pw.edu.pl

stop: **sem. 5, Mechatronika, Współrzędnościowe systemy pomiarowe, studia stacjonarne I stopnia (rok akademicki 2023/2024 - sem. zimowy) pierwszego stopnia stacjonarne** numer wniosku: 7714

stopień: \_\_\_\_\_ Data wpływu: \_\_\_\_\_

forma: **konkursowy** 75 61

telefon: \_\_\_\_\_ 16 Re. /y

adres: **ul. Ży 14 0355** \_\_\_\_\_ 551 1389

**Wydziałowa Komisja Stypendialna  
Wydział Mechatroniki  
Politechniki Warszawskiej**

### Wniosek o przyznanie stypendium rektora na rok akademicki 2023/2024

Wnoszę o przyznanie stypendium rektora na rok akademicki 2023/2024 na podstawie:

**I. Kryterium: osiągnięć artystycznych.**

Lp.	Osiągnięcie	Data osiągnięcia	Punkty
1	Wystawa własna (A 7)	Przygotowałem własną wystawę obrazów Data osiągnięcia: 2022-10-16	2.00

**II. Kryterium: osiągnięć naukowych.**

Lp.	Osiągnięcie	Data osiągnięcia	Punkty
2	publikacja artykułu/ referatu w zespicy naukowym / specjalistycznym / fachowym (fi.11)	Artykuł w „ooc” Data osiągnięcia: 2023-05-13	2.00

**III. Kryterium: osiągnięć sportowych we współpracy z innymi uczelniami.**

Lp.	Osiągnięcie	Data osiągnięcia	Punkty
3	Igrzyska olimpijskie, Mistrzostwa Świata, Mistrzostwa Europy, Akademickie Mistrzostwa Świata, Akademickie Mistrzostwa Europy, Uniwersjada lub zawody tej rangi dla osób niepełnosprawnych - uczestnictwo (5.1)	Zajęcie I miejsca na Igrzyskach Sportowych Data osiągnięcia: 2023-02-22	10.00

**IV. Kryterium: wyróżnienia się w nauce.**

Średnia ocen wynosi 4,57 i wskazana jest w rankingu o nazwie: 1140 - Wydział Mechatroniki - ranking ręczny do stypendium rektora z kodem: 1140-20232-REKT-R

**V. Załączniki:**  
Dokumenty potwierdzające każde wpisane osiągnięcie

**Studia podejmowane na innych uczelniach:**

Lp.	Instytut	Plan	Status	Data zakończenia
1	Mechatronika	Pierwszy stopień	W trakcie	Data początkowa: 2023-03-06

Świadom odpowiedzialności za podanie nieprawdziwych danych, w tym odpowiedzialności dyscyplinarnej i zwrotu bezprawnie pobranych środków finansowych oświadczam, że wszystkie załączone dokumenty oraz dane w nich zawarte są

USOSweb: Wniosek o stypendium rektora  
Strona 1 z 2  
13.09.2023 14:21

kompletne i zgodne ze stanem faktycznym. Zgodnie z ustawą o ochronie danych osobowych z 29.08.1997 r. (Dz. U. 133 poz. 883) wyrażam zgodę na przetwarzanie przez Uniwersytet danych osobowych zawartych we wniosku.

Wyrażam zgodę na doręczanie pism za pomocą środków komunikacji elektronicznej - USOSweb w postępowaniu wszczętym niniejszym wnioskiem. Jako adres elektroniczny wskazuję adres e-mail znajdujący się we wniosku o przyznanie stypendium.

Warszawa, 13.09.2023

\_\_\_\_\_

NIEZATWIERDZONE

USOSweb: Wniosek o stypendium rektora  
Strona 2 z 2

13.09.2023 14:21

**Summary** - Check whether all the information has been filled in correctly. If everything has been completed correctly, we do not register the application but select “**Next: sign and submit electronically**”.

Podsumowanie

[przejdź do szczegółów wypełnianego wniosku](#)

[WRÓC NA POZĄTEK](#) [WRÓC](#) [SPRAWDŹ](#) [ZAPISZ](#) [ZAREJESTRUJ](#) [DALEJ: PODPISZ I ZŁÓŻ ELEKTRONICZNIE](#)

**i** Wniosek jest gotowy do zarejestrowania. Sprawdź poprawność wypełnienia wniosku i naciśnij przycisk **ZAREJESTRUJ** na dole strony. Jeśli wniosek nie zawiera błędów i na pewno chcesz go zarejestrować. Zarejestrowanego wniosku nie można już usunąć z systemu. Jeśli chcesz poprawić wniosek, naciśnij przycisk **WRÓC**.

[zobacz podgląd wniosku](#)

[WRÓC NA POZĄTEK](#) [WRÓC](#) [SPRAWDŹ](#) [ZAPISZ](#) [ZAREJESTRUJ](#) [DALEJ: PODPISZ I ZŁÓŻ ELEKTRONICZNIE](#)

Once you have received the **authorisation code** at the **email address** provided in the application, the application will be signed and forwarded for the verification.

Podpisanie wniosku

[WRÓC NA POZĄTEK](#) [WRÓC](#) [SPRAWDŹ](#) [ZRESETUJ KOD](#) [PODPISZ I ZŁÓŻ ELEKTRONICZNIE](#)

**i** Twój aktualny adres e-mail to [redacted] Wiadomość z kodem autoryzacyjnym wysłano 2024-06-06 10:37:27. Użyj kodu z wiadomości, aby potwierdzić złożenie wniosku. Twoja tożsamość została potwierdzona za pomocą systemu uwierzytelniania, a wprowadzenie kodu dodatkowo ją weryfikuje. Jeśli wpiszesz niepoprawny kod trzy razy, musisz go zresetować i ponowić próbę złożenia wniosku.

**Wpisz kod autoryzacyjny**

[WRÓC NA POZĄTEK](#) [WRÓC](#) [SPRAWDŹ](#) [ZRESETUJ KOD](#) [PODPISZ I ZŁÓŻ ELEKTRONICZNIE](#)

## Printout of the completed application for the rector's scholarship (sample form)

Warszawa: 11.03.2024

program: Inżynieria i Analiza Danych, studia stacjonarne  
 etapu: drugiego stopnia w języku angielskim  
 sem. 3, Inżynieria i Analiza Danych, studia  
 stacjonarne II stopnia (rok akademicki 2023/2024 -  
 sem. letni)  
 stopień: drugiego stopnia  
 forma: stacjonarne  
 telefon: komórkowy: [redacted]  
 adres: ul. [redacted]  
 konto: [redacted]

email: [redacted]  
 numer wniosku: 9676  
 Data wpływu: [redacted]

**Wydziałowa Komisja Stypendialna  
 Wydział Matematyki i Nauk Informatycznych  
 Politechnika Warszawska**

**Wniosek o przyznanie stypendium rektora na rok akademicki 2023/2024 -  
 sem. letni**

Wnoszę o przyznanie stypendium rektora na rok akademicki 2023/2024 - sem. letni na podstawie:

**I. Kryterium: osiągnięć naukowych.**

Lp.	Osiągnięcie	Opis mojego osiągnięcia	Punkty
1	udział w referatam w konferencjach międzynarodowych (N.13)	Prezentacja plakatu na międzynarodowej konferencji MLinPL. Data osiągnięcia: 2022-11-04	2.00
2	udział w projektach naukowo-badawczych (N.15)	Udział w projekcie HOMER: Uczanie maszynowe zorientowane na człowieka finansowanym przez Narodowe Centrum Nauki w Krakowie. Data osiągnięcia: 2023-07-03	4.00
3	publikacja artykułu w czasopiśmie naukowym umieszczonym w wykazie czasopism punktowanych (dotyczy artykułów o liczbie punktów co najmniej 100 wymienionych na stronie: <a href="https://www.gov.pl/web/edukacja-i-nauka/nowy-rozszerzony-wykaz-czasopism-naukowych-i-recenzowanych-materialow-z-konferencji-miedzynarodowych">https://www.gov.pl/web/edukacja-i-nauka/nowy-rozszerzony-wykaz-czasopism-naukowych-i-recenzowanych-materialow-z-konferencji-miedzynarodowych</a> ) (N.2)	Publikacja artykułu "SunSHAP(t): Time-dependent explanations of machine learning survival models" w czasopiśmie Knowledge-Based Systems (200 pkt. MEIN) Data osiągnięcia: 2022-12-30	8.00
4	publikacja artykułu w czasopiśmie naukowym umieszczonym w wykazie czasopism punktowanych (dotyczy artykułów o liczbie punktów co najmniej 100 wymienionych na stronie: <a href="https://www.gov.pl/web/edukacja-i-nauka/nowy-rozszerzony-wykaz-czasopism-naukowych-i-recenzowanych-materialow-z-konferencji-miedzynarodowych">https://www.gov.pl/web/edukacja-i-nauka/nowy-rozszerzony-wykaz-czasopism-naukowych-i-recenzowanych-materialow-z-konferencji-miedzynarodowych</a> ) (N.2)	Publikacja artykułu "Ki67 is a better marker than PRAME in risk stratification of BAP1-positive and BAP1-loss uveal melanomas" w czasopiśmie British Journal of Ophthalmology (140 pkt. MEIN) Data osiągnięcia: 2023-09-21	8.00

**II. Kryterium: wyróżnienia się w nauce.**  
 Średnia ocen wynosi 5,00 i wskazana jest w rankingu o nazwie: 1120 - Wydział MINI - ranking do stypendium rektora semestr letni DS list 3 sem z kodem: 1120-2024L-REKTOR-DSZ.3s.

**III. Załączniki:**  
 Dokumenty potwierdzające każde wpisane osiągnięcie.

Oświadczam, że:  
 1. Mam zaliczony 1. rok studiów I-go stopnia.

USOSweb: Wniosek o stypendium rektora  
 Strona 1 z 2 04.06.2024 13:57

- Jestem świadomy, że prawo do stypendium rektora przysługuje mi tylko na jednym kierunku studiów, tylko w jednej uczelni.
- Jestem świadomy, że nie przysługuje mi prawo do stypendium, jeśli posiadam tytuł zawodowy magistra, magistra inżyniera albo równorzędny.
- Jestem świadomy, że nie przysługuje mi prawo do stypendium, jeśli posiadam tytuł zawodowy licencjata, inżyniera albo równorzędny jeśli ponownie podejmuję studia I-go stopnia.
- Jestem świadomy, że łączny okres przez który przysługują świadczenia wynosi 12 semestrów, bez względu na ich pobieranie, z zastrzeżeniem, że w ramach tego okresu świadczenia przysługują na studiach I-go stopnia nie dłużej niż 9 semestrów, a II-go stopnia nie dłużej niż przez 7 semestrów.
- Zapoznałem(a) się z Regulaminem świadczeń dla studentów Politechniki Warszawskiej na rok akademicki 2023/2024.
- Świadomy(-a) odpowiedzialności dyscyplinarnej i karnej za podanie niezgodnych z prawdą oświadczeń stwierdzam, że wszystkie podane we wniosku i w załącznikach dane są zgodne ze stanem faktycznym.
- Zapoznałem się z informacją o przetwarzaniu danych osobowych zawartą w § 34 Regulaminu świadczeń dla studentów Politechniki Warszawskiej na rok akademicki 2023/2024 oraz zobowiązuje się do jej przekazania osobom, których dane osobowe umieszczone zostały w przedmiotowym wniosku oraz w dołączonej do niego dokumentacji, w związku ze złożeniem przeze mnie wniosku o przyznanie pomocy materialnej.

Wyrażam zgodę na doreczanie pism za pomocą środków komunikacji elektronicznej - USOSweb w postępowaniu wszczętym niniejszym wnioskiem. Jako adres elektroniczny wskazuję adres e-mail znajdujący się we wniosku o przyznanie stypendium.

Warszawa, 11.03.2024

\_\_\_\_\_ podpis

USOSweb: Wniosek o stypendium rektora  
 Strona 4

04.06.2024 13:57


## Wniosek o stypendium rektora

### Stan wniosku

Stan	<b>Zarejestrowany</b>
Data zmiany	2023-09-13 14:23:24
Akcje	<a href="#">przejdź do szczegółów wniosku</a> <a href="#">drukuj</a>  <a href="#">drukuj oświadczenie</a> 

### Dane wniosku

#### Dane wnioskodawcy

Wnioskodawca	
Adres e-mail	
Numer telefonu	
Adres korespondencyjny	
Adres stały	
Nr konta	
Program studiów	
Etap studiów	
Status programu	

#### Informacje o wniosku

Znak sprawy	
Kod rankingu zbiorczego uczelni:	<b>1140-2023Z-REKTOR</b>

Średnia obliczona z rankingu:	
	Średnia = <b>4.57</b> . 1140 - Wydział Mechatroniki - ranking ręczny do stypendium rektora (1140-2023Z-REKT-R)

## Historia studiów

### Kierunki studiów podejmowane poza uczelnią:

Uczelnia	Kierunek	Status
Politechnika Warszawska	Mechatronika Pierwszy stopień	W trakcie Data początku: 2023-03-06

### Kierunki studiów podejmowane w uczelni (dane z USOS):

Lp.	Kierunek	Rodzaj	Status	Data rozpoczęcia	Data przyjęcia lub wznowienia	Data ukończenia/skreślenia
1	Mechatronika, studia stacjonarne pierwszego stopnia	pierwszego stopnia	W trakcie	2021-10-01	2021-10-01	

### Etapy programu studiów podejmowane przez wnioskodawcę:

Lp.	Kod	Opis	Cykl dydaktyczny	Status
1	MTWSP-S5-ISP-1140	sem. 5, Mechatronika, Współrzędnościowe systemy pomiarowe, studia stacjonarne I stopnia	rok akademicki 2023/2024 - sem. zimowy	(X) W trakcie
2	MT000-S4-ISP-1140	sem. 4, Mechatronika, studia stacjonarne I stopnia	rok akademicki 2022/2023 - sem. letni	(W) Zaliczony warunkowo (w trakcie)
3	MT000-S3-ISP-1140	sem. 3, Mechatronika, studia stacjonarne I stopnia	rok akademicki 2022/2023 - sem. zimowy	(W) Zaliczony warunkowo (w trakcie)
4	MT000-S2-ISP-1140	sem. 2, Mechatronika, studia stacjonarne I stopnia	rok akademicki 2021/2022 - sem. letni	(W) Zaliczony warunkowo (w trakcie)
5	MT000-S1-ISP-1140	sem. 1, Mechatronika, studia stacjonarne I stopnia	rok akademicki 2021/2022 - sem. zimowy	(A) Zaliczony automatycznie

## Oświadczenia

Wyrażam zgodę na doręczanie pism za pomocą środków komunikacji elektronicznej - USOSweb w postępowaniu wszczętym niniejszym wnioskiem. Jako adres elektroniczny wskazuję adres e-mail znajdujący się we wniosku o przyznanie stypendium.

## Historia zmian stanów wniosku

Lp.	Stan wniosku	Data zmiany stanu	Autor zmiany stanu	Komentarz
1	Zarejestrowany	2023-09-13 14:23:24	M.	

## Osiągnięcia dołączone do wniosku:

Nr	Punkty	Typ	Komentarz komisji	Opis osiągnięcia	Opis typu
1	<input type="checkbox"/>	zadeklarowany: A.7: Wystawa własna  zaakceptowany: A.7: Wystawa własna		Data: 2022-10-15 Dokument potwierdzający osiągnięcie • sdsd.pdf  Przygotowałem własną wystawę obrazów.	<a href="#">i</a>
2	<input type="checkbox"/>	zadeklarowany: N.11: publikacja artykułu/ referatu w zeszycie naukowym / specjalistycznym / fachowym  zaakceptowany: N.11: publikacja artykułu/ referatu w zeszycie naukowym / specjalistycznym / fachowym		Data: 2023-05-13 Dokument potwierdzający osiągnięcie • sdsd.pdf  Artykuł w .xxx	<a href="#">i</a>
3	<input type="checkbox"/>	zadeklarowany: S.1: Igrzyska olimpijskie, Mistrzostwa Świata, Mistrzostwa Europy, Akademickie Mistrzostwa Świata, Akademickie Mistrzostwa Europy, Uniwersjada lub zawody tej rangi dla osób niepełnosprawnych - uczestnictwo  zaakceptowany: S.1: Igrzyska olimpijskie, Mistrzostwa Świata, Mistrzostwa Europy, Akademickie Mistrzostwa Świata, Akademickie Mistrzostwa Europy, Uniwersjada lub zawody tej rangi dla osób niepełnosprawnych - uczestnictwo		Data: 2023-02-22 Dokument potwierdzający osiągnięcie • sdsd.pdf  Zajęcie I miejsca na Igrzyskach Sportowych	<a href="#">i</a>

The application has been officially registered after being completed, along with the provided achievements and completed stages of study\*.

Any doubts? Reach us at: [stypendia@samorzad.pw.edu.pl](mailto:stypendia@samorzad.pw.edu.pl)

### c. Detailed information

More information regarding the Rector's scholarship on USOSweb can be found in **the Regulations on Benefits for WUT Students for the academic year 2025/2026 (§22 Terms and procedure for awarding the Rector's scholarship).**

**§23 Rector's scholarship for this year's secondary school graduates;**

**§24 Rector's scholarship – part for academic results;**

**§25 Rector's scholarship – part for scientific achievements;**

**§26 Rector's scholarship – part for sporting achievements;**

**§27 Rector's scholarship – part for artistic achievements.**

*We also encourage you to contact the members of the Faculty Scholarship Committees, who will be happy to assist with completing applications, as well as individuals experienced in handling electronic applications in USOSweb.*

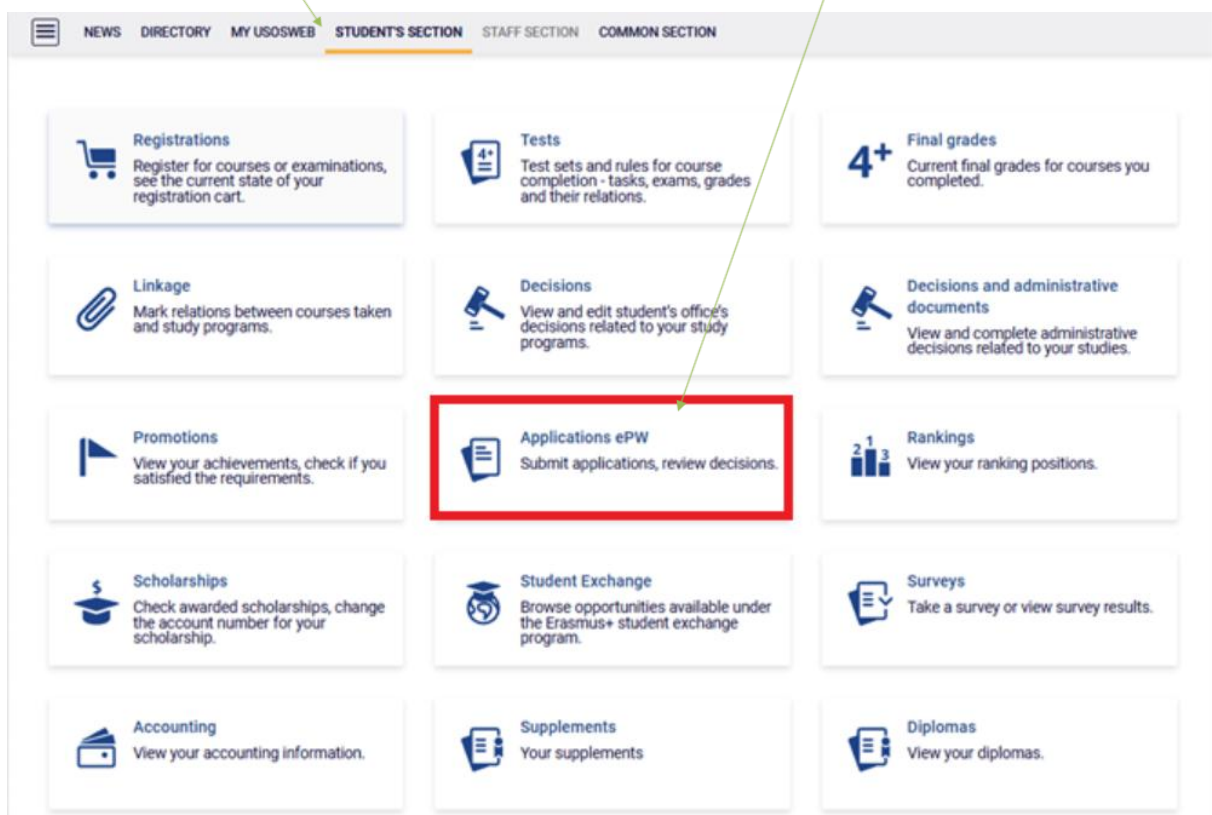
d. Application for verification and recalculation or addition of the weighted average calculated by USOSweb (applies to all faculties)

**Stage I:** Verification of the weighted average grade in the ranking within the USOSweb system

In the event that the USOSweb system has **incorrectly calculated your average, you have the right** to submit an electronic **application to the Dean's Office for verification and recalculation** or addition of the weighted average (**§22 section 7 of the Regulations on Benefits for WUT Students for the academic year 2025/2026**). The application for average verification may be submitted within the following deadlines:

- I. **Winter Scholarship Campaign 25Z -> 6-12 October 2025**
- II. **Summer Scholarship Campaign 26L -> 2-8 March 2026**

Go to the **"Student's section"** tab, and then click on **"Applications ePW"**



Screen – My eApplication – click **“Submit new application”**

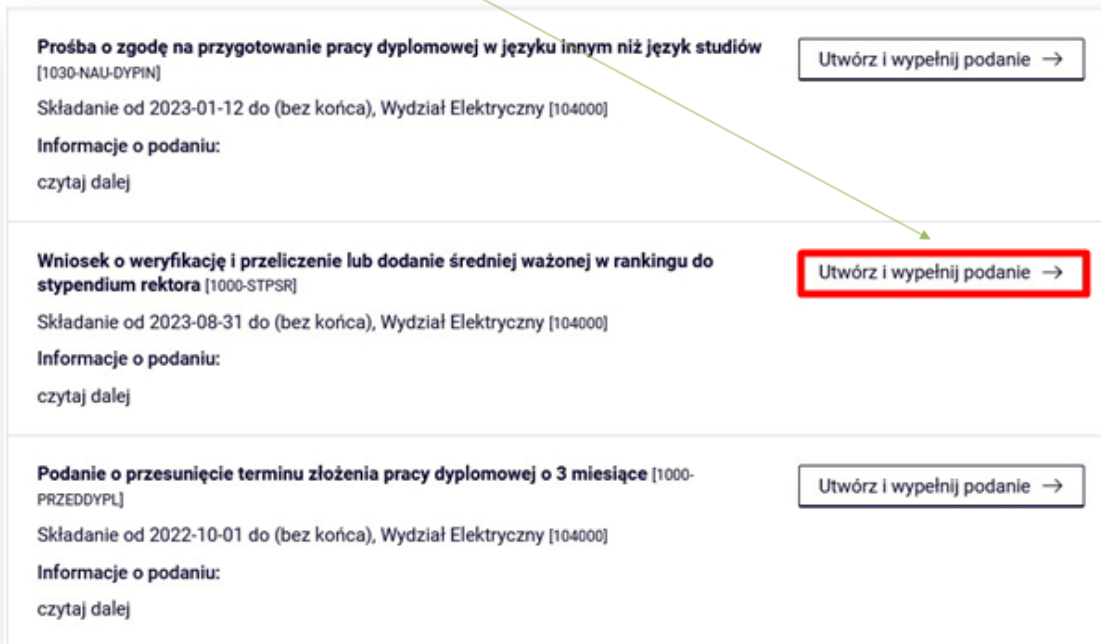
The screenshot shows the 'My e-applications' page. At the top, there is a navigation bar with 'STUDENT'S SECTION' highlighted. On the left, there is a sidebar with 'INDEX', 'OFFICE 365', and 'REGISTRATIONS' (calendar, cart, for courses). The main content area has the title 'My e-applications' and a 'show calendar' link. A red box highlights the 'Submit a new application →' button. Below it, there is a status bar showing 'Showing 0 to 0 of 0 entries' and 'Rows on the page: 10'. A table with columns 'No.', 'Application', 'Status', 'Date of modification', 'Date of submission', 'Date of consideration', and 'Operations' is visible but empty.

Select the programme of study and click **“select and continue”**

The screenshot shows the 'Submitting a new Form' page. At the top, there is a navigation bar with 'STUDENT'S SECTION' highlighted. On the left, there is a sidebar with 'INDEX', 'OFFICE 365', 'REGISTRATIONS' (calendar, cart, for courses, direct for groups, group preferences), and 'REGISTRATIONS FOR EXAMS'. The main content area has a '← Back to applications list' button and the title 'Submitting a new Form'. Below the title, there is a text prompt: 'Select study programme for which you would like to submit the form.' A table with columns 'Programme code', 'Description', 'Admission date', 'Status on the programme', and an action column is shown. The first row has '107D-ISP-IC', 'Chemical and Process Engineering, full-time studies first cycle programme', '2025-10-01', and 'Student'. A red box highlights the 'select and continue' button in the action column, with a green arrow pointing from the text above to it.

Programme code	Description	Admission date	Status on the programme	
107D-ISP-IC	Chemical and Process Engineering, full-time studies first cycle programme	2025-10-01	Student	select and continue

A list of applications that can be submitted electronically to the Dean's Office will appear. Select “**application for verification and recalculation or addition of the average in the ranking for the Rector's scholarship**”.



<p><b>Prośba o zgodę na przygotowanie pracy dyplomowej w języku innym niż język studiów</b> [1030-NAU-DYPIN] Składanie od 2023-01-12 do (bez końca), Wydział Elektryczny [104000] Informacje o podaniu: czytaj dalej</p>	<a href="#">Utwórz i wypełnij podanie →</a>
<p><b>Wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora</b> [1000-STPSR] Składanie od 2023-08-31 do (bez końca), Wydział Elektryczny [104000] Informacje o podaniu: czytaj dalej</p>	<a href="#">Utwórz i wypełnij podanie →</a>
<p><b>Podanie o przesunięcie terminu złożenia pracy dyplomowej o 3 miesiące</b> [1000-PRZEDDYPL] Składanie od 2022-10-01 do (bez końca), Wydział Elektryczny [104000] Informacje o podaniu: czytaj dalej</p>	<a href="#">Utwórz i wypełnij podanie →</a>

Complete the application generated by USOSweb. You can also upload files in PDF format.

After filling it in, click **"Next"**.

**Edycja treści podania**

Numer podania: ayy2H7nj83KCgZtgSECK  
Tura składania podania: Składanie od 2023-08-31 do (bez końca)

**i** Podanie aktualnie posiada status: **W edycji**. Wypełnij wszystkie pola i naciśnij przycisk **dalej** na dole strony aby potwierdzić jego treść, a następnie złożyć do rozpatrzenia.

**Wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora [1000-STPSR]**

**Preferowany język obsługi podania:**  
— polski (zmień na angielski)

**Informacje dla typu podania:**  
Student wybiera i uzupełnia wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora. W trakcie wypełniania wniosku student wskazuje czy podanie dotyczy dodania do rankingu do stypendium rektora czy aktualizacji istniejącej średniej. W formularzu student podaje wartość średniej ważonej (z dokładnością do dwóch miejsc po przecinku), którą uważa za poprawną oraz uzyskaną liczbę punktów ECTS.  
W ramach podania student może załączyć załączniki (np. suplement z innej uczelni, karta przebiegu studiów, zaświadczenie o uzyskanej średniej ważonej) wraz z komentarzami do załączników.

**Etap studiów:**  
sem. 1, Elektromobilność, studia stacjonarne II stopnia

**Jednostka obsługująca podanie:**  
Wydział Elektryczny [104000]

**Adresat podania:**  
Dziekanat

Uprzejmie proszę o **dodanie** średniej ważonej w rankingu do stypendium rektora, która wynosi **4,69**  
Średnia została obliczona z uwzględnieniem **60** punktów ECTS.

**Załączniki:**  
Możliwe jest załączanie tylko dokumentów w formacie: .  
Maksymalny rozmiar załącznika: **30.00 MiB**  
Maksymalna liczba załączników: **3**

**Załącz plik**

1. suplement-skan.pdf (0.07 MiB) **Skan suplementu** **Usuń**

**Anuluj składanie i usuń bezpowrotnie** **Dalej**

## Potwierdź treść przed złożeniem



Podanie jest gotowe do złożenia. **Dokładnie przeczytaj zawartość podania.** Upewnij się czy podanie nie zawiera błędów i na pewno chcesz je złożyć. Następnie, naciśnij stosowny przycisk na dole strony aby je złożyć.

Złożonego podania nie można usunąć. Podanie, które zostało złożone, można później wydrukować z "listy moje podania".

Jeśli chcesz **poprawić** podanie, naciśnij przycisk **wrót do edycji**.

**Program:** Elektromobilność, studia stacjonarne drugiego stopnia [104C-MSP-EM]

**Tura składania podania:** Składanie od 2023-08-31 do (bez końca)

← Wrót do listy podań

Drukuj podanie

## Wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora [1000-STPSR]

### Numer podania:

ayy2H7nj83KCgZtgSECK

### Preferowany język obsługi podania:

polski

### Temat podania:

Wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora

### Imię i nazwisko:

25 8-1 t a

### Data złożenia:

---

### Program:

Elektromobilność, studia stacjonarne drugiego stopnia [104C-MSP-EM]

Etap studiów: sem. 1, Elektromobilność, studia stacjonarne II stopnia/2022Z

### Obsługa:

Jednostka obsługująca: Wydział Elektryczny [104000]

Aktualny status: **W edycji** [WED]

Obsługiwane zgodnie z procesem: **Podanie bez rozstrzygnięcia** [PWBEZOP] (pokaż przebieg procesu)

Osoba obsługująca: (nie wyznaczono)

### Adresat:

Dziekanat

After completion, a ready-to-approve application will be generated. In case of any doubts, **you can return to edit the prepared application**. If the information has been entered correctly and you have no further remarks, **submit the application for consideration**.

**Treść podania:**  
Uprezjmie proszę o  **dodanie** średniej ważonej w rankingu do stypendium rektora, która wynosi: **4,69**  
Średnia została obliczona z uwzględnieniem **60** punktów ECTS.

Podpis studenta:  
Zostanie potwierdzone elektronicznie po złożeniu.  
.....

**Załączniki:**  
1. **1000-STPSR\_6580\_1.pdf** 0.07 MiB Skan suplementu *suplement-skan.pdf*

**Potwierdzenie**

Chcę otrzymać emailowe potwierdzenie złożenia podania ⓘ

**Pamiętaj!**  
Zatwierdzając podanie oświadczasz, że jesteś świadom odpowiedzialności wynikającej z pisemnego poświadczenia nieprawdy.

[Wróć do edycji](#) [Złóż i prześlij do rozpatrzenia](#)

Official confirmation of the submitted **eApplication**.

[← wróć do moje ePodania](#)

**Podanie ma aktualnie status: Złożone**

Numer złożonego podania: WE.426.39.2023

 Podanie otrzymało status: **Złożone**. Możesz śledzić proces obsługi podania na liście podań, dostępnej w lewym menu (ePodania->Moje podania). Korzystając z listy złożonych podań można także wydrukować każde podanie.

e. Application for verification and correction of the number of points awarded for academic, sports or artistic achievements

**Stage III:** Submission of applications for correction of awarded points for achievements in the USOSweb system

If the number of points awarded for academic, sports or artistic achievements has been calculated incorrectly, the student may submit an electronic application in the USOSweb system for the correction of the number of points awarded for such achievements (§22 section 10 of the Regulations on Student Benefits of Warsaw University of Technology for the academic year 2025/2026). Applications for correction of points may be submitted during the following periods:

- I. **Winter Scholarship Campaign 25Z** -> 5–14 November 2025
- II. **Summer Scholarship Campaign 26L** -> 30 March – 3 April 2026

**Corrections apply only to obvious errors!**

**IMPORTANT! Regardless of the form of submission, based on the calculated grade point average, if – depending on the number of students enrolled in one programme at one faculty – the number of students qualifying for the top 8% is e.g. 12.68 or 12.33, the number is rounded down, i.e. to 12 students. Submitting an appeal to the second-instance authority is not justified, as Faculty Scholarship Committees act in accordance with §22 section 5 of the Regulations on Student Benefits and are obliged to award the Rector's Scholarship exclusively to students ranked within the top 8% of all students in each field of study conducted by the basic organisational unit of the University.**

## 8. Social benefit

### a. Conditions for granting the social benefit

Any student who has **temporarily** found themselves in a **difficult life situation** may apply for a social benefit. A difficult life situation is understood as the occurrence of events independent of the student that negatively affect their **financial situation** and hinder the continuation of studies.

A student may receive a social benefit already in their first year of studies, however **no more than twice per academic year**. The same event cannot constitute grounds for receiving the benefit more than once.

The social benefit is awarded at the discretion of the committee, and each application is considered individually. Therefore, it is crucial to provide a substantive justification (e.g. medical documentation, other documents confirming the event), describing how the event resulted in the student's difficult financial situation.

As in the case of the social scholarship, the right to receive a social benefit applies only to one field of study and at only one university.

### b. Deadline for submitting the application

The application should be submitted immediately, at any time during the academic year, but no later than **3 months** from the date of the event giving rise to entitlement to the benefit. The payment of the social benefit is one-off.

### c. Required documents

To apply for a social benefit, the application must be submitted via the USOSweb system. It is also necessary to provide the most comprehensive documentation possible of the event constituting the basis for the application, as this enables the committee to thoroughly assess the situation.

**IMPORTANT! If the social benefit application is submitted before the defence of the diploma thesis (e.g. one week before the defence date), but the positive decision is issued after the defence, the grant will not be awarded due to the loss of student status after the defence (§3 sections 2 and 3 of the Study Regulations).**

## 9. FSC, ASC – what do these mean?

**FSC (Faculty Scholarship Committee)** is the first-instance authority. It consists of delegated students and faculty staff members. From the moment of appointment by a decision of the Rector of Warsaw University of Technology, it is responsible for considering, granting, terminating, suspending and resuming payments of the following benefits: social scholarship, scholarship for students with disabilities, Rector's Scholarship and social benefits.

In matters related to student financial aid at Warsaw University of Technology, students may contact not only the coordinator or the dean's office staff, but also members of the FSC.

**ASC (Appeals Scholarship Committee)** is the second-instance authority of the scholarship system. Appeals against decisions of the FSC regarding scholarships and social benefits are submitted to the ASC. The committee is composed of specialists in student financial aid who are able to address even the most complex issues.

Contact details for faculty coordinators are provided at the end of the Guide. It is worth remembering whom to call when you need a "lifeline".

## 10. Frequently Asked Questions



- Who can I contact for help with completing a scholarship application?
  - *With your questions, you may primarily contact the Social Committee Delegate from your faculty, the Dean's Office, or members of the Faculty Scholarship Committee (FSC). You may also contact us via e-mail at: [stypendia@samorzad.pw.edu.pl](mailto:stypendia@samorzad.pw.edu.pl).*
- Does studying more than one degree programme at the same time have any impact on submitting a scholarship application?
  - *No. You may submit an application at any faculty if you study more than one degree programme, or even at more than one faculty. However, you must remember that you may receive scholarships **ONLY** for one programme of study. Each student declares, when submitting an application, that they do not receive material benefits for more than one programme of study.*
- Do I need to submit scholarship applications again if I start second-cycle (Master's) studies in March?
  - *Yes. Applications must be submitted during the scholarship campaign for the summer semester.*
- Do part-time, evening and OKNO students have the same rights to the social scholarship as full-time students?
  - *Yes. The above-mentioned students are entitled to the social scholarship on the same terms as full-time students. Postgraduate students are not entitled to material benefits.*
- How long does it take for a scholarship application to be processed? How will I be informed of the decision?
  - *During the academic year, the waiting time for a decision on an application is approximately two working weeks. However, during the October Scholarship Campaign, this period may be longer (see: Schedule). If you submitted your application during the academic year and the waiting time is extended, it is advisable to contact the Faculty Scholarship Committee and ask about the status of your application.*
- When are scholarships paid into students' bank accounts?
  - *Scholarships are paid by the 5th day of each month. An exception applies at the beginning of the semester, when — in accordance with the Scholarship Campaign schedule — payments are made later.*
- Due to staying abroad, I was unable to submit my application on time. Do I still have a chance to apply for a scholarship, e.g. the Rector's Scholarship?
  - *The Rector's Scholarship is awarded on a competitive basis in electronic form via USOSweb, which means that there is no possibility to restore the application deadline. For other benefits, applications may be submitted after the*

*scholarship campaign deadline, also in electronic form (with the exception of the social scholarship). In such cases, benefits will be granted from the month following the submission of the application.*

- Is the zero semester included in the period of study?
  - *No. The zero semester is not included in the grade point average, as it serves to prepare the student for courses in a given field of study.*
- How can I document the loss of employment? (social scholarship)
  - *You may document this, for example, by submitting: a termination of employment contract, a certificate from the employer confirming the end of employment, or an employment certificate.*
- Should the amounts entered in the “lost income / gained income” fields be gross or net values? (social scholarship)
  - *Taxable income must be reported as gross income.*
- When am I required to attach a certificate from the social welfare centre regarding the financial and property situation of myself and my family? (social scholarship)
  - *Such a certificate must be attached if the monthly income per family member does not exceed the amount specified in Article 87 section 2 point 1, i.e. PLN 600, and from 1 January 2025 – PLN 823.*
- If my family receives the “800+” benefit, do I have to include it in the income calculation? (social scholarship)
  - *No. The 800+ benefit is not included in income.*
- I was employed at a company, resigned, and then returned to the same job after two months. Is this treated as lost income? (social scholarship)
  - *This income would be considered lost income only if you had not worked there for more than three months.*
- For what purposes can I receive a social benefit? (social benefit)
  - *A social benefit may be awarded for all kinds of accidents and temporary situations that affect a temporary deterioration of your life situation.*
  - *Example reasons include:*
    - *serious illness of the student or a family member (Regulations on Student Benefits 2025/2026);*
    - *medical treatment costs resulting from an accident;*
    - *losses caused by flood, fire, etc.;*
    - *death of an immediate family member (Regulations on Student Benefits 2025/2026);*
    - *deterioration of financial situation following the birth of a child;*
    - *other events causing a temporary difficult financial situation of the student (Regulations on Student Benefits 2025/2026).*

- How should a given event be documented? (social benefit)
  - *Documentation depends individually on each situation. For example:*
    - *in the case of the birth of a child – a birth certificate;*
    - *in the case of the death of a family member – a death certificate;*
    - *in the case of purchasing items (e.g. medicines) – an invoice confirming the purchase, issued to the student.*
- Can I receive a social benefit to purchase a computer or a printer?
  - *It should be remembered that a social benefit is not a subsidy for the purchase of goods, but a form of material assistance. Therefore, a social benefit for the purchase of a computer or printer may be awarded only if the student properly documents that the required purchase resulted from a difficult temporary financial situation. A difficult life situation is understood as the occurrence of events independent of the student that negatively affect their financial situation and hinder the continuation of studies.*
- How many times per year can I receive a social benefit?
  - *A student may receive a social benefit no more than twice in one academic year.*
- I have an invoice in a foreign currency – which exchange rate date will be applied? (social benefit)
  - *The exchange rate applicable is the one from the date on which the invoice was issued.*

## 11. Contact details for Deans' offices for faculties

Faculty	Building	Room	Phone number
Administration and Social Sciences	Main Building	207	22 234-15-52
Architecture	Faculty of Architecture Building	6	22 234-55-48
Civil Engineering, Mechanics and Petrochemistry	Main Building – Płock Branch	212 / 213	24 367-21-52
Chemistry	Chemistry Building	100	22 234-73-72
			22 234-57-34
Electronics and Information Technology	Electronics Building	119	22 234-79-11 22 234-61-60
Electrical Engineering	Main Building	216	22 234-78-83
Physics	Physics Building	130	22 234-76-60
Geodesy and Cartography	Main Building	128	22 234-72-54
Environmental Engineering	Environmental Engineering Building	136	22 234-61-34
Chemical and Process Engineering	Chemical and Process Engineering Building	182	22 234-62-77
Civil Engineering	Civil Engineering Building	105	22 234-65-51
Materials Science and Engineering	Materials Science and Engineering Building	204	22 234-84-51
Mechanical and Industrial Engineering	New Technology Building	127	22 234-82-54

Mathematics and Information Science	Mathematics and Information Science Building	32	22 234-59-21
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Faculty	Building	Room	Phone number
Power and Aeronautical Engineering	Aviation Building	126	22 234-59-63
Mechatronics	Mechatronics Building	122	22 234-84-74
Automotive and Construction Machinery Engineering	Automobiles and Tractors Building	0.6	22 234-82-93
Transport	New Faculty Building	111NK	22 234-58-76
Management	New Technology Building	5	22 234-86-94
College of Economic and Social Sciences	University of Technology Plock Branch	102	24 367-21-16



## 12. Contact details for the SSPW Social Committee (Faculty Scholarship Committees)

Contact details for the Faculty Scholarship Committees (FSC) can be found on the Warsaw University of Technology Public Information Bulletin (BIP PW) website.

**Link:** <https://www.bip.pw.edu.pl/index.php/Wladze/Zespoly-Rady-Komisje-Kapituly-Rzeczniczy-Koordinatorzy/Komisje/Wydzialowe-Komisje-Stypendialne>

